

USER GUIDE

Self-screening tool for LHSCs staff and physicians

All staff and physicians are required to self-screen using the screening tool on a personal device such as a smartphone or tablet before each shift regardless of working location. The screening tool should be completed before entry into the building or before you begin a work from home shift. For those coming onsite, that may be before you leave your home, after you park your car etc. It is only valid for 24 hours once completed.

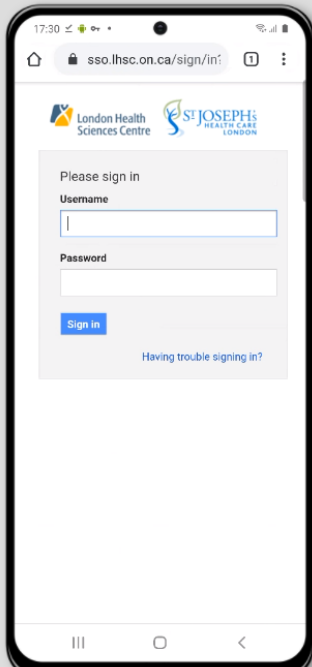

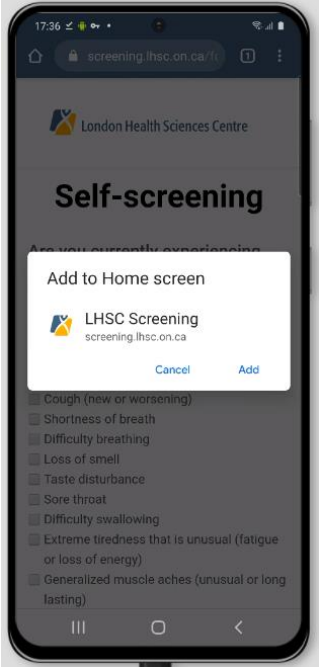

Using smartphone or tablet

First use

- On your smartphone or other device
 - Open browser, go to URL: <https://screening.lhsc.on.ca> or
 - Use your device to read the QR code to the right
- Log in using your corporate ID (username) and password.
- You have the option to either add an icon to the home screen on your smartphone or tablet or bookmark the URL for quick daily access to the screening tool.




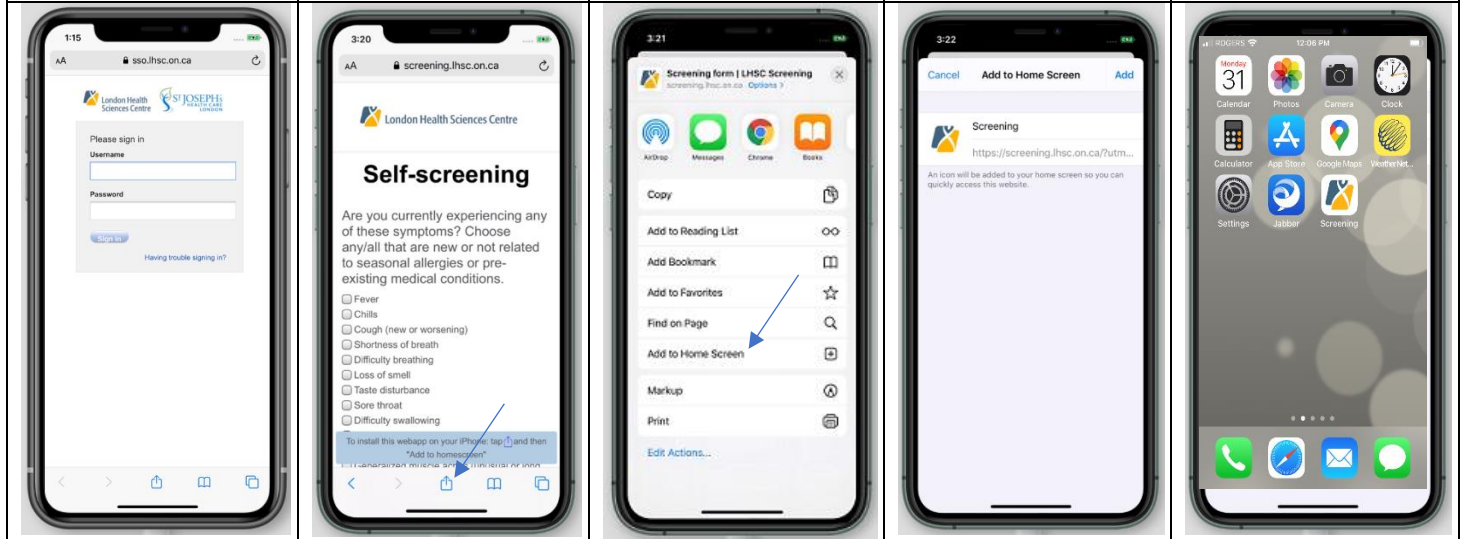
For ANDROID smartphone

1. Log in with your usual corporate ID and password. <i>Different devices may show slightly different screens.</i>	2. Complete the questions. To add icon, Tap <i>Add Screening to Home Screen</i>	3. When prompted, select Add Depending on your phone, you may have to hold and press or tap an icon.	4. The icon is saved for future access.
			

For iPhone

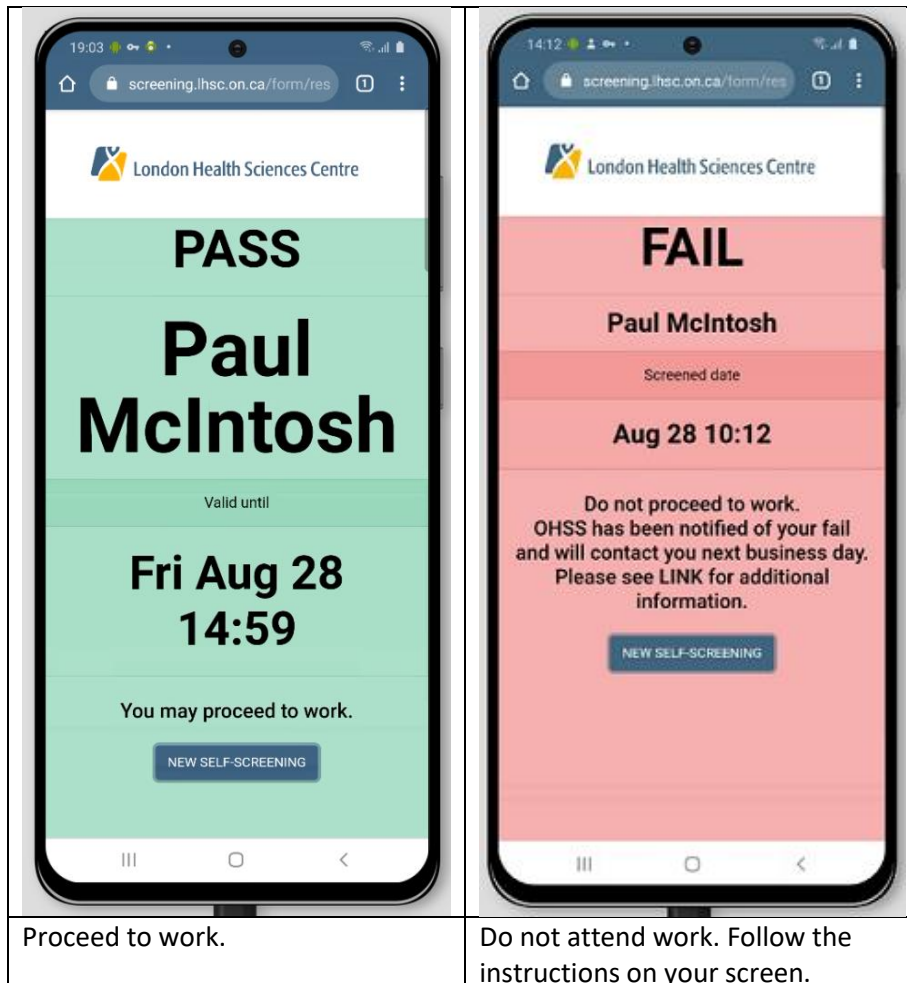
Use Safari to add icon to home screen

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|---|---|--|-----------------------------|--|
| <p>1. Log in with your corporate ID and password.
<i>Different devices may show slightly different screens.</i></p> | <p>2. Complete the questions.
To install on your iPhone, tap  at bottom of screen</p> | <p>3. Scroll down and select Add to Home Screen</p> | <p>4. Select Add</p> | <p>5. The icon is saved for future access.</p> |
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Daily use

- Select the icon on your device home screen or go to the bookmarked URL to go directly to the screening form. You may need to sign in using your corporate ID (network username) and password.
- Complete questionnaire. On the first screen you will only need to check a selection if you have symptoms or travel/contact history.
- Select “submit”
- On the second screen you will need to attest yes or no to receiving a second dose of the COVID-19 at least 14 days ago.
 - If you are fully vaccinated and answer YES to this question the first time you see it, you will not be asked the question again as the system will remember your answer.
 - If you answer NO you will be asked to attest yes or no to whether you have submitted a negative test result
- A result will be displayed on your screen – **PASS green** or **FAIL red**.



- Staff with a **FAIL** result should not arrive on site, but wait for OHSS to contact them. Contact your leader and visit the [OHSS site](#) for more information and direction. If you regularly work from home and fail screening, you will need to follow the same process, but in general, if you are well enough to continue working from home as you wait for the COVID-19 test results, you may do so.
- If you have a PASS and are attending on site – enter using a staff and physician entrance, perform hand hygiene, then select and don your appropriate mask. Those working from home may begin at their designated start time.

More information

- Screening results are valid for 24 hours.
- You only need to complete the screening tool once every 24 hours regardless of your specific working location.

September 22, 2021