

Parkwood Access – Admission Process Flow

Questions? Call 519-685-4809
or e-mail parkwoodaccess@sjhc.london.on.ca
or fax 519-685-4804

Step 1

Go to <http://www.sjhc.london.on.ca/parkwoodaccess> and read the General Program Information and Admission Criteria and then identify the most appropriate program for your patient.



Step 2

Complete the referral for admission form for the program.



Step 3

Submit the completed form using the electronic link at the end of the form (with the exception of Long-Term Mechanical Ventilation). This process ensures the information is sent securely. If forms need to be faxed to Parkwood Access, fax to 519-685-4804. **Please remember** to provide the additional information requested at the bottom of page 2 of the referral form such as recent allied health notes, team notes, and all consults not on PowerChart. Receipt of the form will be acknowledged.



Step 4

The Parkwood Access team registers and reviews the referral.



Step 5

The Parkwood Access team notifies you of the admission decision as soon as it is made.

The goal is to make the admission decision by the next business day. Parkwood Access is open Monday to Friday 8 am to 4 pm, and closed statutory holidays.