



Personal Information Bank (PIB) Details

Title: Pre-approved Payment Authorization Form

Location of Files: Finance

Description: Collects information from Mount Hope Centre for Long Term Care residents for direct payment for accommodation.

Legal Authority for PIB: Public Hospitals Act R.S.O 1990, c. P.40.

Types of Personal Information: Name, contact and banking information (void cheque)

Uses: To charge residents for accommodations

Individuals in Bank: Mount Hope Residents

Retention Period: 10 years