



Personal Information Bank (PIB) Details

Title: Vendor Booking Form

Location of Files: Communication and Public Affairs

Description: Completed so we have a records of vendors who book space within our buildings for sales of their goods.

Legal Authority for PIB: Public Hospitals Act R.S.O 1990, c. P.40.

Types of Personal Information: Name and contact information including address, telephone number, email address, and fax.

Uses: Individuals in Bank: Vendors who book space at St. Joseph's for selling their goods.

Retention Period: As long as individual remains a vendor with us.