



Personal Information Bank (PIB) Details

Title: Insurance Forms (for non-OHIP patients)

Location of Files: Finance

Description: Forms that indicate that patients who do not have OHIP coverage, have other medical insurance coverage.

Legal Authority for PIB: Public Hospitals Act R.S.O 1990, c. P.40.

Types of Personal Information: Contact information, date of birth, refugee status, insurer, etc.

Uses: Used by Finance to ascertain that non-OHIP patients have other medical insurance coverage

Individuals in Bank: Certain patients who do not have OHIP coverage

Retention Period: one to two years