

## Meeting of the Board of Directors

Wednesday, June 21, 2023

12:00 pm start time

Parkwood Institute Main Bldg – Room A2-109A/B

# MINUTES

Call to Order – Jonathan Batch

The reflection was provided by J. Batch.

## 1. Full Agenda / Consent Agenda

### 1.1 Adoption of Full Agenda

Addition of governance functioning tool with guest Jennifer Payton.

**It was MOVED and SECONDED the agenda be adopted as circulated. CARRIED.**

### 1.2 Approval of Consent Agenda

**It was MOVED and SECONDED that the Consent Agenda for the June 21, 2023 Board meeting, consisting of the recommendations and reports found in Appendix 1, be approved and/or received for information by St. Joseph's Board of Directors. CARRIED.**

## 2. Reports

### 2.1 Board Chair Remarks

#### Post-Board Meeting Evaluation

J. Batch announced there will be a meeting evaluation circulated following this meeting. It is the last one for this meeting cycle and assists in maintaining governance best practices. He encouraged Members to participate in the evaluation.

#### (a) 2023/24 Board Work Plan

J. Batch recalled the Board reviewed a draft at its last meeting and was asked to submit any further comments or edits. It was suggested to add accreditation to the workplan possibly under evaluation.



## 2022/23 Membership

### VOTING

Jonathan Batch (Chair)  
Nawaz Tahir (Vice-Chair)  
Peter Cassidy  
Lesley Cornelius, ICD.D  
Brandon de Vries  
Joan Hubert  
Mary Gillett, FCPA, FCA  
Margaret Kellow, PhD  
Donna Ladouceur  
Don MacDonald, FCPA, FCA  
Stephanie Marentette  
\*Theresa Mikula  
Fr. Frank O'Connor  
Robert Raymond  
Howard Rundle, PhD  
Victoria Smye, PhD (R)

### NON-VOTING

\*Abhijit Biswas, MD (R)  
\*Lulu Bursztyn, MD(R)  
\*Roy Butler, PhD  
\*Richard Corneil  
Jayne Garland, PhD  
\*Karen Perkin, RN, MScN  
\*Brian Rotenberg, MD  
\*John Yoo, MD  
\*ex-officios

### Guests

St. Joseph's Senior Leaders

### Recorder

Joanna Teixeira

A = absent

R = regrets

**It was MOVED and SECONDED St. Joseph's Board of Directors approves the 2023-24 Board Work Plan, as amended. CARRIED.**

(b) 2022/23 Attendance

Best practice indicators show that attendance is one of the principle ways of determining whether board and committee members are engaged and participating in the governance of an organization. Updated attendance logs for all meetings are shared for information and transparency.

(c) Governance Functioning Tool Results

Jennifer Payton updated members on the results of the Governance Functioning tool. There were 19 respondents. Results overall were extremely positive (32/34 questions 89.5% or above positively ranked). Three specific areas of focus were:

- As a governing body, we hear stories about clients who experienced harm during care
- As individual members, we need better feedback about our contribution to the governing body
- Our ongoing education and professional development is encouraged

In regards to work plan development, there is a need for modest changes to address the highlighted areas. Support is available to the Executive Committee of the Board over summer months to develop work plan.

2.2 President and Chief Executive Officer

R. Butler reported on the following:

- Acknowledged M. Campbell, J. Younger and teams for the Ryan Finch \$5M donation for mental health and naming of the building. Great event with good community engagement.
- Release of partnership between St. Joseph's, Lawson and GE Healthcare for theranostics. R. Butler thanked senior leaders D. Hill, L. Higgs and K. Perkin for their work on this.
- Acknowledged L. Higgs and her team and the senior leaders involved in planning the staff and physician recognition lunches for day and evenings.
- R. Butler has been rounding throughout all five sites over the last week speaking to staff, residents, patients and families.

R. Butler concluded by confirming the Board will receive normal CEO reports, at month end, throughout the summer. The June report will be circulated on June 27.

(a) Annual Report to Community (link goes live June 21<sup>st</sup> with 2022/23 content)

R. Butler informed that following the annual meeting of St. Joseph's Health Care Society, the annual report to the community will be launched on St. Joseph's public website. The video was shared.

The report also contains a message from the Board Treasurer and a joint message from the Board Chair and CEO. Members viewed a short video of the annual report.

(b) French Language Services Plan (FLSP)

Reference was made to the FLSP which is to be received by the Board. The Board was reminded London is a French Language designated community and therefore St. Joseph's is obligated to provide French language services. The plan shows the progress St. Joseph's is continually making with providing French language services. The plan is filed with the Ministry annually.

Discussion took place and it was noted that there are other languages requiring translation. St. Joseph's does have language translation services to respond to the needs of patients/visitors.

(c) Annual Communications and Public Affairs Strategy

Reference was made to the proposed communications strategy for 2023/24 which is presented to the Board for approval.

**It was MOVED and SECONDED St. Joseph's Board of Directors approve the 2023/24 Communications and Public Affairs Strategy, as presented. CARRIED.**

2.3 Medical Advisory Committee Chair

No report given.

2.4 Quality Report

(a) Patient, Resident, Caregiver story

As part of the Board's focus on Quality, the Board has been receiving updates/stories from the senior leaders at St. Joseph's. S. Jansen, Vice President, Patient Care and Risk Management shared a patient story.

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**3. Business Arising**

Standing agenda item, no business arose.

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**4. New Business**

4.1 Governance Committee Recommendations:

(a) Hospital-Western Affiliation Agreement

R. Butler advised that currently, Western's agreements with St. Joseph's and LHSC are identical and their goal is to have them remain as similar as possible. Though revising the agreements are progressing well, presenting a revised version will not occur before the end of June which is when the current extension is to end. Another extension is required so that work can continue over the summer with a goal for approval in the fall.

**It was MOVED and SECONDED St. Joseph's Board of Directors approve an extension of the current St. Joseph's-Western Affiliation Agreement until December 31, 2023 or until such a time as a revised Agreement is achieved and approved, whichever comes first. CARRIED.**

(b) Lawson Management Committee Representatives

The background provided as part of the recommendation outlines that at the February 27, 2023 meeting, St. Joseph's Board of Directors appointed representatives to the Management Committee for the period February 27, 2023 to June 21, 2023. The business of the Management Committee is not yet concluded and thus an extension of these appointments is recommended.

**It was MOVED and SECONDED St. Joseph's Board of Directors appoint the following individuals to the Management Committee pursuant to Article 2.01 of the Amended and Restated Joint Venture Agreement of Lawson Health Research Institute to manage the day-**

**to-day business of the Joint Venture for the period June 21, 2023 to June 30, 2024 or in accordance with the approved transition plan and such time as the Management Committee disbands - whichever comes first.**

- i. Don MacDonald**
- ii. Mary Gillett**
- iii. Roy Butler**
- iv. Lori Higgs**

**CARRIED.**

#### 4.2 Annual Report from London Hospital Linen Services (LHLS)

J. Batch recalled that the hospital Board appoints up to two individuals to sit on LHLS Board of Directors. This past year, and for a few years, the representatives have been Marcella Grail and Paul Kiteley. A few years ago, the hospital Board started requesting an annual report from the representatives simply to maintain an understanding of their involvement. This year's report has been provided by P. Kiteley, who has been newly appointed as the President of the LHLS Board. The other representative now that M. Grail has concluded her term is H. Rundle.

#### 4.3 Recognition of 2022/23 Retiring Board Members

On behalf of the Board, J. Batch offered recognition and gratitude to retiring Board Members: B. Rotenberg, M. Kellow and T. Mikula.

### 5. In-Camera Meeting

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**It was MOVED and SECONDED the meeting of the Board of Directors move in-camera at 1:29 pm.**  
**CARRIED.**

The regular meeting of the Board of Directors resumed at 2:45 pm.

Rising from the in-camera meeting, the Chair reported the Board approved:

- the appointment of Dr. Sandra Northcott as the MAC Chair and Dr. Viraj Mehta as the MAC Vice-Chair for a two-year term effective July 1, 2023.

### 6. Termination of Meeting

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There being no further business, the Chair declared the meeting terminated at 246 p.m.

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Jonathan Batch, Chair

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Roy Butler, Secretary